



**The application procedures below are for exchange students who will study at
the College of Advanced Chinese Training
of
Beijing Language and Culture University (BLCU)**

Dear Partners,

Greetings from Beijing Language and Culture University!

Please find below instructions for exchange program application:

1. Nomination

The partner institution submits a formal **Nomination Form** by email to (waishi6@blcu.edu.cn) the Dept. of Cooperation and Exchanges of BLCU before nomination deadline.

We will send the **Confirmation for Exchange Student** to project coordinator after nomination. The **Confirmation for Exchange Student** is for BLCU online application.

Please ensure that the nominated student is not awarded the Chinese Government Scholarship or Confucius Institute scholarship.

2. Application Procedure

The nominated students complete the application online before deadline. The BLCU Application System website is: <https://apply.blcu.edu.cn>

Documents required:

- a copy of the student's passport (*validity date shall cover the whole study period at BLCU*)
- a copy of emergency contact's passport/ID/driver license
- certificate of current enrollment or transcripts of records
- student's photo
- the Exchange Student Proof (will be sent to the project coordinator after nomination)

3. Nomination deadline and Application deadline

Semester	Nomination deadline	Application deadline
Autumn semester/full year	May 5	June 5
Spring semester	October 20	November 25

4. Admission Document

When the application documents have been accepted by BLCU Admission Office, we will send partner institution those students below acceptance documents by post:

- Admission Notice
- JW202 form (only for the students who will come to Chinese for a more than 180 days study)
- Notice for new-coming students

5. Visa Type

Students who wish to study at BLCU for more than one year (including one year) are supposed to apply for an "X1" visa before coming to China. Those who plan to study at BLCU for one semester and less than one year are supposed to apply for an "X2" visa.

Students need to register at BLCU with the Admission Notice and their passports with visas.

6. Accommodation

1) If exchange students intend to live on campus, they shall ask their project coordinator at their home university to make such option in the nomination form.

2) Price:

Double room will be arranged to No.17 Building, with a price of 90 RMB/bed/day;

Single room will be arranged to conference center, with a price of 200 RMB/person/day; If there are not enough rooms, single rooms in other buildings will be considered, with a price of 150-240 RMB/person/day.

Facilities: TV, air-conditioner, fridge, Internet access (self-paid), shower, toilet, etc.; communal kitchen and laundry.

3) Room deposit: A deposit will be required when you check in (about 600 RMB in cash). You can get a full refund of the deposit with the receipt when you check out. Compensation shall be paid accordingly if any item is lost or broken.

4) The student shall process the residence registration within 24 hours after entering China (the student shall show the Registration Form of Temporary Residence when registering at BLCU). Those who live with a Chinese family shall go along with your landlord to the local police station to process the residence registration within 24 hours after checking-in. Those who live in a hotel shall process it at the hotel reception. Those who live on campus shall process it at the dormitory reception.

5) Room reservation will be cancelled if the exchange student does not register in the dorm after registration time as shown in the admission notice.

7. Medical Insurance

If the student's stay lasts more than 3 months, they will have to buy the international student medical insurance (800RMB for an academic year and 400RMB for a half academic year). This will be proceeded at their arrival during registration. (PLEASE NOTE: this is regulated by the Chinese government and applies to all internationals who plan to stay for more than 3 months).

8. Academic Information

Courses available to exchange students	Students are placed in appropriate grades after a placement test upon registration. http://enexchange.blcu.edu.cn/col/col3931/index.html
Academic calendar or semester dates	Autumn semester: Beginning of September – Mid of January Spring semester: End of February – Mid of July
Arriving Date	Follow the Admission Notice